

**Minutes of Executive Committee Meeting**  
**Held on Wednesday 31 January 2018 at 7.30pm**

<b>Present</b>	Oliver, G Patterson, B Vespa, M Kennedy, P Sheldon, S Hillier
<b>In Attendance</b>	D & Y Webster (Barrington), L Day (Flinders), G Ford (Flinders), D Tucker (Lawson), M Frater (Alexander), D Tuskan (Premier Strata Management)
<b>Apologies</b>	
<b>Chairman</b>	Oliver
<b>Quorum</b>	It was noted that a quorum was present.
<b>Minutes</b>	It was RESOLVED that the Minutes of the Executive Committee meeting held on 28 November 2017 be confirmed and adopted.
<b>Financials</b>	<b>Current Funds:</b> As at 17 January 2018 funds balance was \$374,272.72, made up of \$81,968.72 Administrative Fund and \$292,304.00 Capital Works Fund. \$60,000 will be placed in a three month fixed term deposit.

**Correspondence**

<b>Barrington (SP 48613)</b>	Approval has been given to lot 12 to install a retractable awning over the balcony.
<b>Flinders (SP 52910)</b>	Formal application was not received by the date of the meeting.
<b>Hunter (SP 49660)</b>	Lot 3 and lot 10 have installed blinds in a colour not approved under the Phillip's Landing Building and Landscaping Code. The material is to be replaced with a Brunswick Green or a Beige colour material.

**Maintenance of Community Property – General Repairs**

<b>Fences</b>	Fence repair/maintenance to continue, where required. Committee to investigate staged replacement of existing timber picket fences with a more durable material.
<b>Paving repairs</b>	Paving repairs undertaken where required – paved footpath between Flinders and Bligh buildings and the Lindsay and the Lawson buildings require repair.
<b>Gardener room</b>	Repairs will be undertaken when the shed is installed in the new bin location
<b>Building audit report</b>	The committee has not received responses from all strata representatives regarding progress with repairs identified in the building audit.
<b>Bin bay</b>	A development application will be required for erection of a shed to house the green bins.

	SP 49660 (Hunter building) to be requested to refund to the Phillip's Landing Community Association half of the cost of installation of a roller door to the building's bin bay where the green bins were stored. The community association paid \$1,665.45 to install the roller door at the building.
--	---

### **Gardening**

<b>Report from the Gardening Sub-committee</b>	<p>The gardening sub-committee has provided a "Gardens and Associated Community Property Improvements Plan":</p> <ol style="list-style-type: none"> <li>1) Foreshore areas – progressive upgrade of the foreshore community areas is continuing. A quote to upgrade the foreshore areas outside the Chisholm and the Barrington buildings was approved. Gecko Landscaping - \$19,429.</li> <li>2) Pathway along the creek – the pathway areas along the creek to the lower road will be upgraded to permit pedestrian traffic. Pave 21 quote approved – cost \$38,000.</li> <li>3) Foreshore lights – a quote to be obtained to upgrade the remaining light fittings along the foreshore.</li> <li>4) Trees – an arborist report to be obtained relating to Gum trees along the creek.</li> <li>5) Garden benches – initial repair to two bench seats to be undertaken. Depending on the result the remaining bench seats are to be repaired or replaced.</li> <li>6) Timber boundary fence – the timber fence separation the Phillip's Landing complex with the complex at 243 Burwood Road has been damaged by fire. Damaged section is to be replaced and the remaining sections reinforced with steel posts.</li> </ol>
--	---

### **General**

<b>Next Meeting</b>	The Executive Committee meeting will be held on Wednesday 28 March 2018 in the Captain's Club room, commencing at 7.30pm.
---------------------	---

### **Closure**

The meeting closed at 9.15pm.