

**Minutes of Executive Committee Meeting  
 Held on Thursday 11 April 2019 at 7.30pm**

<b>Present</b>	Oliver, B Vespa, M Kennedy, G Patterson, P Sheldon, S Hillier
<b>In Attendance</b>	K Llewellyn (Elizabeth), D Tuskan (Premier Strata Management)
<b>Apologies</b>	
<b>Chairman</b>	Oliver
<b>Quorum</b>	It was noted that a quorum was present.
<b>Minutes</b>	It was RESOLVED that the Minutes of the Executive Committee meeting held on 7 February 2019 be confirmed and adopted.
<b>Financials</b>	<b>Current Funds:</b> As at 1 April 2019 funds balance was \$345,026.01, comprising \$100,587.94 Administrative Fund and \$244,438.07 Capital Works Fund.

**Correspondence**

<b>Captain's Club Room</b>	It was determined to engage an engineer to inspect and report on the wall cracks inside the Captain's Club room.
<b>Parking</b>	A reminder to residents that vehicles that are parked on the Community roadways are to be reported to the local police – Burwood Police station telephone 97458499.

**Maintenance of Community Property**

<b>Garden Shed</b>	Brookes Architects is finalising documentation and liaising with suppliers, builders, certifiers and council to facilitate the construction of the Shed.
<b>Hand Rail - (Elizabeth SP 51584)</b>	Upon further representation from SP 51584 for installation of a handrail to the steps opposite the entrance to the Elizabeth building, the Executive Committee had agreed to share this cost with SP 51584 (total cost being \$1,375 including gst). SP 51584 is to revert with their decision.
<b>Non-resident Use of Facilities</b>	A resident at the complex had reported, possible, use of the main swimming pool and the tennis court by non-residents. Access to all facilities is via a security key that only residents are issued. During the summer months, incidents do occur, especially, at the swimming pool and, if unruly behaviour is witnessed, should be reported to the police.

**Gardening**

<b>Report from the Gardening Sub-committee</b>	The gardening committee report is attached.  Pressure cleaning of the roadway gutters will be undertaken at the same time when the Community paved areas are pressure cleaned.
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	<p>Improvements to garden areas between the Lawson and the Flinders buildings is included in the gardening report.</p> <p>Replacement tree at the Fitzroy building will be planted as part of the current gardening/landscaping work.</p> <p>Trimming of a tree at the Borrowdale building is included with the current work.</p> <p>An appropriate method of retaining the garden soil will be installed to alleviate soil eroding onto the common driveway.</p>
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**General**

<b>Next Meeting</b>	The next Executive Committee meeting will be held on Wednesday 12 June 2019, commencing at 7.30pm.
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**Closure**

The meeting closed at 9.05pm.